

MANSFIELD DOWNTOWN PARTNERSHIP
ADVERTISING AND PROMOTION COMMITTEE

Festival Subcommittee

Monday, August 29, 2016

Mansfield Downtown Partnership office
23 Royce Circle
(860) 429-2740

5:00 p.m.

AGENDA

1. Call to order
2. Public Comment
3. Approve Minutes from August 15, 2016 (attached)
4. Updates from committee members:
 - Activity Booths – Kathleen
 - Art – Kim
 - Entertainment/Music – Kathleen
 - Food – Janine
 - Parade – Rick and Millie
 - Sponsors – Cynthia
 - Volunteers – Kathleen
5. Review Master Event List (attached)
6. Review draft booth assignments and set-up times (handout)
7. Update on distribution of posters, flyers, and cards
8. Discuss event signage plan
9. Discuss dog bowls
10. New activities, attractions, and other suggestions
11. Adjourn

Remaining meetings:

Tuesday, September 6

Monday, September 12